



Title Refund Policy	Approved: Dec 13, 2018 Updated Aug 25, 2019
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PURPOSE

- To provide a timeline to when and if a refund is available.

POLICY

All refunds must be requested in writing or by email before they will be processed. The following refund schedule will apply:

- A \$50 Administration fee will be deducted from ALL refunds processed.
- Withdrawal before first game – full refund less \$75
- Withdrawal within 7 days after first game – 50% refund
- Withdrawal greater than 7 days after first game – NO REFUND
- Exceptions will be on medical grounds only. (injury must be reported to SGSA office by parent/guardian of injured player within 7 days of injury to be considered for partial refund).

Please note, if we cannot form a division or team for your child to play in, a full refund of registration fees will be given.

APPLICABILITY

- This policy applies to all players registered with SGSA

PROCESS

- Parent/Guardian of player must give notice in writing or by email, with explanation of why they will no longer be playing on their team. Refunds will begin to be processed based on that date. Refunds will not be back dated to the last event your child participated in (eg, game, practice, technical or tournament) but from the date of notice.